



Prague Regional Archives Online

Czechia “How to” Guide, Beginner Level: Instruction

October 2021

GOAL

This guide will teach you how to locate and navigate church records from Czechia on the Prague regional archives website.

INTRODUCTION

The website <https://ebadatelna.soapraha.cz/> contains “an inventory of all registers of births, marriages and deaths that are kept by [the State Regional Archives in] Prague, regardless of whether they are already digitalized or not yet. If you can’t find the register you need, it means it’s not kept by [the State Regional Archives in] Prague. ... Registers of the City of Prague and other regions, as well as Jewish registers and military registers are kept by other archives. Under the Records Act, the archives store registers after 100 years from the last entry in a register of births and after 75 years from the last entry in a register of marriages/deaths. More recent registers are kept by relevant record offices.”¹

There are two main sections of this website: Register Records and Archival Records. The Register Records tab contains scans of vital records (births, marriages, deaths) created by both civil and religious authorities. The Archival Records tab includes information about other types of resources, including photos, censuses, and land records.

Before proceeding you will need to know **the name of the town or parish** where your ancestors lived and their **religion**.

You may want to consult the following “How to” Guides before continuing:

- [GenTeam : Online Gazetteer](#)
- [German Script Tutorial](#)
- [Inserting Special Characters](#)

HOW TO

Search for Vital Records

The directions for using this website were written using the web browser Google Chrome. Other browsers such as Explorer or Firefox may function slightly differently.

1. Go to the following website: <http://ebadatelna.soapraha.cz>
2. The website is available in English, Czech, and German; choose English by clicking on “English” in the upper right corner of the website. (Depending on where you live, the

¹ eBadatelna, State Regional Archives in Prague, home page, <https://ebadatelna.soapraha.cz/> : accessed 11 October 2021.

website may automatically default to English.) You do not need to login or register for an account before using this website.

3. In this example we will look for vital records. Click **Register Records** at the top of the page.
4. The default keyword search includes all localities within the jurisdiction of a parish or civil office, not only locations in which the church or civil registration office was located. If you want to search only locations with a church or civil office, click the circle next to “in register titles.”
5. Type Mořina into the white box labeled Locality.

Note: You do not need to use diacritics when typing in names of places, as the search will automatically pull up the correct place without them.

6. When looking for a place in the “localities” search you may see a long list of potential places. The three columns here denote the village/town name, the community/municipality [*obec*], and the district [*okres*]. Note that the list may include name variations for the same town (e.g. Grossmořin = Mořina).

STATE REGIONAL ARCHIVES IN PRAGUE

HOME REGISTER RECORDS

BY KEYWORD ☐ in localities ☐ in register titles

Date (year from to) 1000 2100 SEARCH

MOŘINA

DOLNÍ ROBLÍN - COMMUNITY MOŘINA - DISTRICT BEROUN
UNTERROBLÍN - COMMUNITY MOŘINA - DISTRICT BEROUN
DOLNÍ BUBLÍN - COMMUNITY MOŘINA - DISTRICT BEROUN
DOLNÍ RUBLÍN - COMMUNITY MOŘINA - DISTRICT BEROUN
DOLNÍ RUBRÍN - COMMUNITY MOŘINA - DISTRICT BEROUN
PODROBLÍN - COMMUNITY MOŘINA - DISTRICT BEROUN
MOŘINA - COMMUNITY MOŘINA - DISTRICT BEROUN
GROSSMOŘIN - COMMUNITY MOŘINA - DISTRICT BEROUN

7. We are interested in the village/town of Mořina, so in the dropdown list click on “Mořina - community Mořina - district Beroun,” then click Search.
8. In the resulting table, notice that there are columns for births, marriages, and deaths, as well as columns for indexes of those records. In some instances, the indexes will be in the same volume as the original registers, while in others they are separate books.

You can sort the table by clicking on the heading of the column you wish to sort. The first column (labeled “Register title”) contains the name of the parish. Keep in mind that the village may have been part of various parishes over time. As in the case with Mořina, we see that the village was included in early records of the Roman Catholic parishes in Dobřichovice (within Praha-západ district) and Svatý Jan pod Skalou (within Beroun district) and more recently part of the parish in Budňany-Karlštejn.

STATE REGIONAL ARCHIVES IN PRAGUE

HOME REGISTER RECORDS ARCHIVAL RECORDS NEWS DOCUMENTS STATISTICS HELP

By KEYWORD In localities ☒ In register titles ☐ MOŘINA - COMMUNITY MOŘINA - DISTRICT BEROUN

Date (year from to) 1000 2100

40 registers found 50 RESULTS PER PAGE

Register title ▲	Provenance type	District	Localities	Births	Marriages	Deaths	Index B	Index M	Index O	Scans
Beroun-čs 01	Czechoslovak Church	Beroun	Bábel, Beroun, Bítov, Broumy, Bubevín, Budňany, Chrastice, Chýlava, Horní Radhoz, Hostín, Hudčice, Hřibov, Janov, Karlův Dvůr, Konečný, Kozlupy, Králův Dvůr, Křepná, Lhotka u Berouna, Libelov, Litice, Loděnice, Lučec, Malé Přílepy, Mořina, Mořinka, Nenadovice, Nová Huť, Nový Jáchymov, Otročíněves, Pejína, Počaply, Podhvozdí, Popovice, Poudlný, Srdice, Stará Huť, Stránský, Svata, Tetín, Těbelská, Trutnov, Vráž, Vysoký Újezd, Zádří Třebaně, Zahorany, Zdejcina, Želiezna	...	1928 - 1933	115
Beroun-čs 02	Czechoslovak Church	Beroun	Beroun, Boubová, Boudalov, Bubevín, Chýlava, Hlásná Třebaň, Hudčice, Hřibov, Jáně, Janov, Karlův Dvůr, Lhotka u Berouna, Libelov, Loděnice, Malé Přílepy, Mořina, Počaply, Podhvozdí, Popovice, Poudlný, Srdice, Svata, Tetín, Těbelská, Trutnov, Vráž, Zádří Třebaně, Zahorany, Zdejcina	1928 - 1937	99
Budňany-Karlštejn 01	Roman Catholic Church	Beroun	Bábel, Budňany, Chrastice, Hlásná Třebaň, Karlštejn, Klucice, Lhotka, Loděnice, Mořina, Mořinka, Tetín, Těbelská, Vráž	1682 - 1708	1682 - 1708	1682 - 1708	170

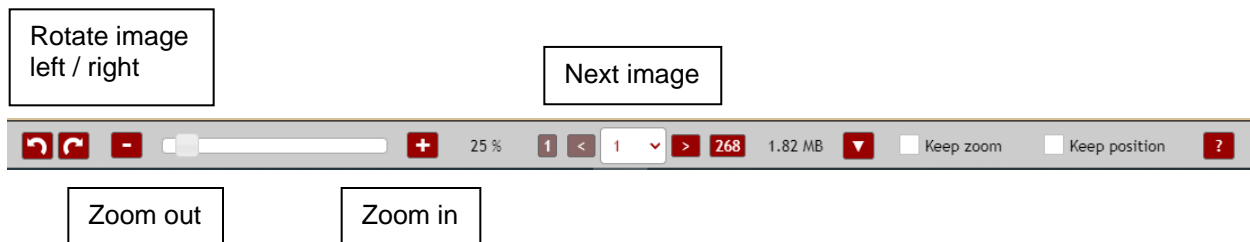
Note: You may see a combination of the following terms in the “Provenance type” column:

Czechoslovak Church – Československá církev
 District office [Civil Registration Office] – Okresní úřad
 Evangelical Church – Evangelická církev
 Roman Catholic Church – Římskokatolická církev
 Standesamt [German Civil Registration Office] – Stavovský úřad
 Unity of the Brethren – Jednota Bratrská

- In the table, find the row for the book Budňany-Karlštejn 25 containing Roman Catholic birth records and an index of birth records covering 1855-1873. Click anywhere on the row to view scans of the book.

Navigating Scans

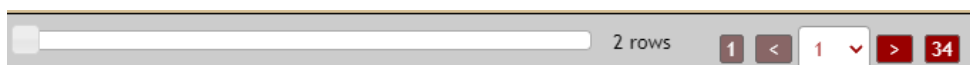
The bottom of the screen will have the following options:



The top right side of the screen will have the following options:



To view thumbnails of the images, click “Preview”. You will then see the following options on the bottom left side of your screen:



Drag the white box on the slider to the right to view more rows of thumbnail images (up to 7 rows). To return to the single image view, click “Scan viewer.”

PRACTICE

Using the information above, find out what records are available for the village of Kalivody. Open up the website: <http://ebadatelna.soapraha.cz>. Click the Register Records tab at the top of the page. In the locality search box, type in “Kaliivody,” select the dropdown option listing Kalivody in the first column (the village/town column), and click on Search.

Question	Answer
What type of records (births, marriages, deaths) and for which years are civil registration records available for Kalivody?	1920-1926. Only death records are available. (Look for the listing with “District office” in the “Provenance type” column.)
What is the earliest year of Roman Catholic Church birth records available for Kalivody? To which parish did Kalivody belong at the time?	1658. The parish in Nové Strašecí.
An ancestor was living in Kalivody in 1680 and got married that year. In which book would you expect to find her marriage?	Mšec 01 or Nové Strašecí 01. The Mšec 01 book includes marriages covering 1676-1707 for people living in Kalivody and was part of the parish in Mšec. The Nové Strašecí 01 book includes marriages covering 1659-1681 for people living in Kalivody and was part of the parish in Nové Strašecí.
Are there any indexes available so you could search for her children born after 1680?	Yes, book Mšec 19 contains an index for baptisms from 1676-1915 and includes the village of Kalivody.

ACTIVITY

Now, test your skills you have learned in this “How to” Guide. The Activity is a way to check your knowledge and let you know you’ve mastered the Guide! Click [here](#) to try out the Activity.